

APPLICATION FOR ALLOTMENT OF INDUSTRIAL PLOT/SHED IN THE INDUSTRIAL ESTATE AT _____

Application No. _____

To

The Managing Director,
Haryana State Industrial & Infrastructure
Development Corporation Limited
C-13 & 14, Sector – 6,
Panchkula (Haryana).

Space for
Photograph

(Photograph of
applicant/ managing
partner/authorized
Director to be affixed)

I/We _____ request that I/we may be allotted industrial plot/shed in the Industrial Estate at _____.

1. Size of plot/shed required _____
2. Particulars of the bank draft/banker cheque No. _____ dated _____ for Rs. _____ (Rupees _____) in favour of Haryana State Industrial & Infrastructure Development Corporation Limited (HSIIDC) payable at Panchkula drawn on _____ at Panchkula, being earnest money equivalent to 10% of the tentative price of the plot/shed (Specified in Para 1 above).

3. Status of the applicant/s:
(Please tick)

Individual

Company

Partnership Firm

Others

4. PAN of the applicant

5. Whether project is of

Investment of more than Rs.30 crore

Project by NRIs / PIOs

Units with FDI investment of more than 33%

IT Industries (Manufacturing & Software Development)

Attach a brief note on the background of the applicant, qualification & experience, etc., alongwith working results of the existing unit, if any, its location etc.

6. Whether the applicant /promoters hold an Industrial Plot in the State of Haryana : Yes No
- (a) if yes, Name of the Estate/Industrial Area _____
Plot No.. _____ Sector/Phase _____
7. Proposed project to be set up: _____

8. Whether the project is:
- (a) Export oriented unit 100% 50-70% 33-50% Below-33%
- (b) Hi-tech (Please specify): _____

- (c) Involving foreign equity %
9. Do you fall under any of the following categories:
- Woman Entrepreneur Unemployed Engg. Graduate Ex-serviceman
- Oustees on account of acquisition of land for the estate
10. Details of project cost (Rs. in lacs):
- (a) Land: _____
- (b) Building _____
- (c) Plant & Machinery _____
- (d) Misc. Fixed Assets: _____
- (e) Prelm. and pre-operative expenses _____
- (f) Margin money for working Capital: _____
- Total:** _____
11. Means of Finance (Rs. in lacs):
- Capital: _____
- Unsecured Loans: _____
- Financial Institutions: _____
- Banks: _____
- Total:** _____

12. Plant and Machinery

S.N.	Name of Machinery	New/ Second- hand	Imported/ Indigenous	Source of Supply	Estimated Price (Rs.)
1.					
2.					
3.					
4.					
5.					

13. Covered area of the proposed unit: _____

Attach a brief note on the justification of the area applied for.

14. Utilities:

(a) Power requirement in KW (Connected Load): _____

(b) Water requirement in liters per day: _____

15. Employment Potential _____

16. Raw Material:

Sr. No.	Main Raw Material Required	Imported/Indigenous	Source of supply
1.			
2.			
3.			
4.			
5.			

16. Pollution:

(a) Extent of water/Air pollution and solid waste, if any: _____

(b) Nature of effluent discharge and quantity _____

(c) Arrangements for its treatment and disposal: _____

_____.

17. Marketing: _____

Attach a brief note of market potential and selling arrangement. (if required)

18. Any other information you would like to give: _____
_____.

Dated: _____ Signature of the applicant/s

Name: _____

Address: _____

Phone: _____ Fax: _____

E-Mail: _____

Note: Please see instructions on page No. 5.

INFORMATION/DOCUMENTS REQUIRED TO BE ENCLOSED WITH THE APPLICATION FORM.**INFORMATION/DOCUMENTS REQUIRED TO BE ENCLOSED WITH THE APPLICATION FORM.**

1. 10% price of the plot / shed in the form of bank draft in favour of Haryana State Industrial & Infrastructure Development Corporation Limited Payable at Panchkula.
2. Processing fee (Non-refundable) as under:

Size of the plot (Sq. Mtr.)	Category-A	Category B & C
Upto 500	Rs. 5000/-	Rs. 3500/-
501-1050	Rs. 7500/-	Rs. 5500/-
1051-4050	Rs. 10,000/-	Rs. 7500/-
4050-8100	Rs. 15,000/-	Rs. 10000/-
Above 8100	Rs. 25000/-	Rs. 17500/-

3. Complete background of the applicant i.e. qualification and experience etc. In case of company, details of Promoters/Directors and their shareholding in the company.
4. In case of existing companies/firms/concerns or in case the applicant/partner(s) of the applicant firm/ Director(s) of the applicant company is running any existing business, working results for the last 3 years and provisional results for the current financial year including sales turnover, profitability, export earnings, if any and copy of balance sheets in respect of existing business.
5. Copy of detailed project report with details of plant & machinery, means of financing, profitability projections, implementation schedule, market potential and marketing arrangement.
6. Resources available with the applicant to implement the proposed project along with supporting documents with proof of resources including details of movable/immovable properties, if any.
7. Land utilization plan to justify the requirement of land.
8. Copy of Memorandum and Articles of Association along with a copy of certificate of incorporation and certified and true copy of Board of Directors' resolution in case of Pvt. / Public Limited company, certified and attested copy of partnership deed and details of share of partners in case of firm, affidavit in case of sole proprietorship concern, duly attested from Notary Public.
9. Two recent Photographs of the applicant, managing partner in case of partnership firm and authorized Director in case of company.

10. In case the applicant is Registered Body Corporate, a copy of resolution duly attested under its seal empowering the authorized signatory to make application on its behalf for the allotment of plot/shed, with four photographs of the authorized signatory, of which one photograph shall bear the attested signatures of the authorized signatory by the Notary Public/Magistrate First Class.
11. An undertaking to the effect that the applicant shall as far as possible employ 75% of unskilled workforce and give preference for other categories to candidates from among the Haryana Domiciles in the proposed unit (as per performa no. 3 given below)

The following documents are also required in case of Non Resident Indian/ person of Indian origin in addition to the above informations/documents:

1. The Demand Draft should be prepared out of the NRE Account of the applicant and Banker's Certificate be submitted as a proof thereof. In case the amount is sent in Foreign Exchange, no Banker Certificate is required.
2. Bio-data of the applicant as per the performa No. 1 given below.
3. Declaration that the applicant is a Non Resident Indian /person of Indian origin as per the performa No. 2 given below.
4. Copies of passport and Visa valid as on date.

Performa No. 1

BIO-DATA OF THE APPLICANT

1	Name of the applicant	
2	Father's name	
3	Permanent Address in India	
4	Correspondence Address in India	
5	Permanent/Correspondence address in Foreign country.	
6	e-mail address, if any	
7.	Age/Date of birth	
8.	Educational Qualifications: a) Academic Qualifications. b) Professional/technical qualifications	
9.	Whether you are employed, if yes, give details of position held and name of employer, place of employment, period of employment etc.	
10.	Whether engaged in own business, if yes give details	
11.	Total experience clearly indicating experience related to the project.	

Performa No 2

NRI DECLARATION

I, _____ son/Daughter/Wife
of Sh. _____ do hereby solemnly
affirm and declare that I am a Non –Resident Indian as per definition of “Indian
Investment Centre, Haryana”.

- (i) I resided in _____
from _____ to _____.
- (ii) Presently, I am residing in _____

since _____

Verified that the facts mentioned above are true and correct to the best of
my knowledge and belief and nothing has been concealed.

Place:

Name & Signature of the applicant
with complete address.

Date:

Performa No 3

UNDERTAKING

I (name of the applicant), _____ Son/
daughter/Wife of Sh. _____
undertake that I shall employ at least 75% of unskilled work force and given
preference for these categories to candidates from among the Haryana
Domiciles.

Place:
Date:

Name & Signature of the applicant
with complete address.