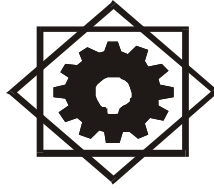


Sr.No. \_\_\_\_\_

FIN:F.O. : 01  
Issue No.: 01  
Rev No. : 01  
Eff.Date : 01.06.2000



## Application Form for Term Loan

**Haryana State Industrial Development Corporation Ltd.**

C: 13-14, Sector-6, Panchkula.

Phone: 0172 - 2590481-83, Fax: 0172 - 2590474

GRAM: Udyogvikas

E-Mail: [hsidc@chd.nic.in](mailto:hsidc@chd.nic.in)

Website: [www.hsidc.nic.in](http://www.hsidc.nic.in)

### Branches:-

Delhi: (011)23347680-82, Faridabad (0129) 2276950, 2273632

Gurgaon : (0124) 2398417, PBX-(0124)-2342613 Fax (0124)-2341104

Kundli: (0130)2372098, Manesar : (0124) 2291351, PBX(0124)-2290501-02

**Note :** Please attach separate demand draft for Rs.100/- (cost of application form) in favour of **Haryana State Indl. Dev. Corpn. Ltd., Panchkula payable at Panchkula/Chandigarh.**

Demand Draft No..... dated ..... For Rs. 100/- drawn on  
..... Payable at .....

**For Office use only :** (Application downloaded from website). Application  
No. SPL-.....

**Haryana State Industrial Development Corporation Ltd. (HSIDC), deals directly with industrial concerns seeking financial assistance from it, and not through any Advisors, Brokers, Agents etc. No individual or firm of any kind including firms of Engineers, Architects, Chartered Accountants etc., are authorised to accept any documents, carry on any correspondence, receive any amount or to intervene in any manner in the processing, disposal and disbursement of your loan. In the circumstances, it will be in your own interest not to accept any help from such persons or parties. The services of HSIDC's officers are at your disposal for assistance in completing the application forms. Therefore, please contact us directly for discussing your difficulties and problems.**

## PLEASE NOTE

- We hope that you would like to get the loan sanctioned from us as early as possible. You can help us to do so by going through the application and the guidelines very carefully and by giving all the relevant information sought, in the first instance. Raising of queries, protracted correspondence and delay can thus be avoided.
- If any clarifications in respect of the questions are required, HSIDC's officers are at your service for providing help that you may need.
- As per the present guidelines, the request for loans can be considered only if:
  - a) the project is being implemented-by a private or public limited company.
  - b) the project cost does not exceed Rs.2500.00 lacs.
- HSIDC provides term loan to industrial units in SSI as well as Non-SSI sector. The maximum assistance for Term Loan as applicable presently are Rs.1200.00 lacs per proposal (for IT and Textile Units) and Rs.1000 lacs per proposal for other industries. The total exposure in single company shall not exceed Rs.1200.00 lacs (for IT and Textile units) and Rs.1000 lacs per proposal for other industries.
- The request for term loan should be made in the application form enclosed with non refundable processing fee @ 0.20% of term loan applied, by way of demand draft/cheque drawn in favour of HSIDC. The cheque/draft will be presented for encashment only after the Loan Application has been accepted for appraisal by the Corporation. In case amount of loan sanctioned is higher than the amount applied for, fee will be charged @ 0.20% of sanctioned amount. In case the proposal is withdrawn before the initiation of appraisal, the processing fee is refunded after deducting Rs.5,000/-.
- Please ensure that each page of application form, statements, enclosures etc. is signed/initialed by the applicant
- Complete application form with enclosures may be submitted at Head Office or any of the Branch Offices situated at New Delhi, Gurgaon, Faridabad, Panipat and Hisar or in the Business Meets organised from time to time. Addresses of all Branch offices are given overleaf.
- A floppy disk containing the complete text of the Application form is also enclosed which is on Windows 95-MS Office 97 – MS Word Platform which may be returned duly filled in alongwith with hard copy.

## Addresses of the Branch Offices of The Corporation

<b>S. No.</b>	<b>Branch</b>	<b>Address</b>	<b>Telephone/Fax nos.</b>
1.	<b>New Delhi</b>	C-8, Baba Kharak Singh Marg, Ist Floor, Haryana Emporium, Connaught Place, New Delhi.	(011) 23347680-82 Fax: 23347688
2.	<b>Faridabad</b>	133-B, H.S.I.D.C. Indl. Estate, Sector 31, Faridabad.	(0129) 2273632 2272290
3.	<b>Gurgaon</b>	HSIDC, Vanijya Nikunj Complex, Near Coca cola Building, Udyog Vihar Phase-V, Gurgaon.	(0124) 2398417 PBX - (0124) 2342613 Fax : (0124) 2341104
4.	<b>Kundli</b>	HSIDC, EPIP, Kundli, Distt. Sonipat.	(0130) 2372098
5.	<b>Manesar</b>	HSIDC, IMT Manesar Distt. Gurgaon	(0124) 2291351 PBX:(0124)2290501-502

## FORMAT OF LETTER TO BE SENT WITH APPLICATION ON COMPANY'S LETTER HEAD

The Managing Director,  
Haryana State Industrial Development  
Corporation Ltd.,  
Plot No: 13-14, Sector-6,  
Near Civil Hospital,  
Panchkula -134109

Dear Sir,

**Subject: Request for Term Loan of Rs..... lacs**

We hereby apply for a term loan of Rs.....lacs (Rupees.....  
.....) from HSIDC. The assistance sought is for implementing a  
new/expansion/diversification/modernisation project unit. The particulars of the project, in brief are  
enclosed.

In addition to this, we have also submitted application(s) to .....  
..... (indicate the name of the Bank/Financial Institution, if any, which have been  
approached for) seeking financial assistance for this project.

We shall be glad to provide any further information which may be necessary for processing our  
application.

We are enclosing a demand draft/cheque of Rs..... as processing fee of our  
application. We understand that after the appraisal is initiated, this fee is not refundable irrespective of  
whether the loan is sanctioned or not.

We confirm that the company/promoters/firms with which the promoters are associated, have not  
been convicted for any economic /criminal offences and that no enquiries, initiated by the Government are  
pending at present.

Our Board has authorised the following persons (give names alongwith their designation) to sign  
loan application, other papers, and furnish particulars/statements or clarifications which may be sought in  
connection with the application for term loan from HSIDC:

1. \_\_\_\_\_
2. \_\_\_\_\_

Our Board has appointed \_\_\_\_\_ (write name and address)  
as consultant (if any) and he is authorised to submit the application, statements and other papers and discuss  
with HSIDC in connection with the application for term loan .

Thanking you,

Yours faithfully,  
(Signature and designation of the  
authorised signatory to submit the  
application)  
(Seal of the Company)

Date :  
Place:

## **DETAILS OF INFORMATION/DOCUMENTS REQUIRED**

1. Bio-data of promoters and details of their assets with documentary proof. Also an affidavit containing (a) the detail of assets owned by the promoters (b) an undertaking that there is no legal/recovery suit pending against them/sister units in any court/DRT(c) an undertaking that they and/or their sister units are not in default with any bank/Financial Institution.
2. Audited Balance Sheet and P & L accounts of the company and concerns (where promoters are associated) for the last three years with brief write-ups on these concerns etc.
3. Copy of Memorandum of Understanding entered into/agreement or draft agreement of joint or assisted sector, if applicable.
4. Copies of Income Tax and Wealth tax return of the promoters Company and sister units alongwith copies of assessment orders for last three years.
5. Copies of Memorandum and Articles of Association alongwith Incorporation certificate.
6. List of Directors, their area of responsibilities, alongwith a complete list of concerns with which they are connected as Director, partner, proprietor etc.
7. Details of Technical/Management Personnel.
8. Organization Chart.
9. Letter addressed to the Banker(s) and Financial Institution(s) from whom the applicant concern/promoters and their associate concerns have availed financial assistance, authorizing them to disclose such information as may be desired by HSIDC.
10. Particulars of facilities enjoyed by the concern, if any, from the bank(s)/Financial Institution(s).
11. List of Share holders controlling 5% or more of equity shares.
12. Copy of collaboration agreement and detailed information on collaborator, if any.
13. Sale Deed/Allotment letter for land.
14. Locational map, site plan, building plan.
15. Details of imported/indigenous plant and machinery.
16. 3 competitive quotations for all major items of plant & machinery and other fixed assets proposed to be purchased. Chartered Engineers' Certificate in respect of second hand machinery indicating their age, residual life and cost.

Government notification regarding permissibility to import under OGL/GG clearance and about duties payable for imported machinery and equipments.

17. Details on pollution control alongwith facilities created/to be created and NOC already obtained, if any.
18. Details of preliminary & pre-operative expenses.
19. Provision for contingencies.
20. Raw material requirements, sources data on availability, price behaviour during the last 3 years, prevailing prices etc.
21. Details of utilities like power, water, steam etc.
22. Margin money for working capital alongwith letter from bank regarding margins applicable on inventories, receivables etc. and norms of inventory receivables period considered for financing porpoises.
23. List of persons/firms contributing to promoters share alongwith supporting papers regarding their definite sources for making proposed investment in the unit.
24. Copies of market survey reports and demand supply data justifying the market/demand potential for the product.
25. Certified copy of Balance Sheets and other brochures/write up, if applicable, about competitors manufacturing similar product.
26. Note on market, competition and price trend of the product during last 5 years and basis of price fixation by the concern with supporting papers.
27. Cost of production and profitability estimates alongwith Debt Service Coverage Ratio.
28. Projected cash flow calculation chart, balance sheets, Break Even Point, IRR Calculation Chart.
29. Write-up on Economic benefits.
30. Government consents for SSI/SIA registration, Pollution Control, CLU etc.

**Haryana State Industrial Development Corporation Ltd.**  
**Application For Term Loan of Rs.....Lacs**

1	<b>Name of the Applicant Company</b>						
2	<b>Regd. Office</b>		Address:				
			Phones/Fax				
3	<b>Location of factory</b>						
	i)Existing		Address:				
			Phones/Fax				
	ii)Proposed		Address:				
			Phones/Fax				
4	<b>Size of Industry</b>		SSI/NON-SSI				
5	<b>Date of incorporation</b>						
6	<b>Products &amp; Capacity</b>		Existing	Proposed	Total		
	i)						
	ii)						
	iii)						
7	<b>Date of start of commercial Production (For existing units)</b>						
8	<b>Processing Fee (0.2% of loan applied)</b>		Cheque/D.D.No. _____ Dated _____ For Rs. _____ drawn on _____ payable at _____ enclosed.				
9	<b>Purpose of Assistance</b>		New Unit/Expansion/Diversification/ Modernisation & Balancing				
10	<b>Details of Financial Assistance availed</b>		(Rs. in Lac)				
	Existing Assistance		Sanctioned	Availed	Outstanding	Default (if any)	
	i)	From HSIDC					
	ii)	From other FIs/Banks (Details for each FI/Bank be given, separate sheets be attached, if required)					
11	<b>Promoters</b>						
	S.No	Name	Age (yrs.)	Qualification	Experience	Net worth (Rs. lacs)	% Share in equity
<b>Detailed Bio-data as per Annexure I and Assets/Net-Worth of promoters as per Annexure II also to be enclosed. List of proposed shareholders to be enclosed as per Annexure III.</b>							

12	<b>Brief Background of the company (Separate sheets can be attached, if required)</b>	
13	<b>Brief on proposed scheme (Separate sheets can be attached, if required)</b>	
14	<b>Cost of the Project</b>	(Rs.in lacs)
		(Amount)
	i) Land & Site Development (Area of Plot           sq.mtrs)	Details at Annexure V
	ii) Building (Covered area       sq.mtrs)	Details at Annexure VI
	iii) Plant & Machinery	Details at Annexure VII
	iv) Misc. Fixed Assets	Details at Annexure VIII
	v) Prel. & Pre.Op. Exp.	Details at Annexure IX
	vi) Contingencies	
	vii) Technical Know-how fee	
	viii) Margin money for Working Capital	Details at Annexure X
	Total	
	Overall Project cost, after considering existing project, if any, also to be given as per Annexure-IV.	
15	<b>Investment made on the proposed project (Rs. Lacs)</b>	
		(Amount)
	i) Land & Site Development (Area of Plot           sq.mtrs)	
	ii) Building (Covered area       sq.mtrs)	
	iii) Plant & Machinery	
	iv) Misc. Fixed Assets	
	v) Prel. & Pre.Op. Exp.	
	vi) Contingencies	
	vii) Technical Know-how fee	
	Viii) Margin money for Working Capital	
	Total	
16	<b>Means of Finance</b>	(Rs. Lacs)
		(Amount)
	i) Share capital	
	ii) Internal Accruals	
	iii) Unsecured Loans	
	iv) Term Loans	
	- HSIDC	
	- HFC	
	- Others	
	Total	
17	<b>Promoters' Contribution(%)</b>	
	i) Expansion project	
	ii) Overall Project	
18	<b>Debt Equity Ratio</b>	
	i) Expansion project	
	ii) Overall Project	

19	<b>Security Margin on fixed assets</b>	
	i) Expansion project	
	ii) Overall Project	
20	i) Profitability statement	As per Annexure XI
	ii) Repayment Capacity (DSCR)	As per Annexure XII
21	<b>Credentials of Machinery suppliers</b> List of main customers of major suppliers of machinery.	
Satisfactory performance certificate can be submitted at the time of appraisal.		
22	<b>Technical Know-how Arrangements</b>	
23	Marketing & Selling Arrangements <b>(Separate sheets can be attached, if required for furnishing these details)</b> <ul style="list-style-type: none"> <li>• Uses of Product</li> <li>• Demand &amp; Supply Position</li> <li>• Capacity in pipeline</li> <li>• Industry Analysis</li> <li>• Major Competitors</li> <li>• Future Outlook</li> <li>• Selling Arrangements</li> <li>• (indicate Firm Commitment/buy-back arrangements/distribution network etc.)</li> <li>• Major customers</li> </ul>	
24	<b>Raw material, its availability &amp; sourcing arrangements</b>	
25	<b>Working Capital Arrangement</b> (Name of Banker and proposed limit to be indicated)	
26	<b>Past performance of the company</b> (with comments on major fluctuations)	As per Annexure XVII
27	<b>Past performance of sister units</b>	As per Annexure XVIII
28	<b>Credit worthiness Report from existing Banks/Fis.</b>	Bankers/Fis' latest report to be enclosed at the time of Appraisal, if not available at the time of submission of the application.
29	<b>Requirements of Utilities/ Production Factors:-</b> <ul style="list-style-type: none"> <li>• Power</li> <li>• Steam</li> <li>• Compressed air</li> <li>• Man power</li> <li>• Water</li> <li>• Effluent Treatment</li> </ul>	

30	<b>Status of Govt. Approvals</b>  <ul style="list-style-type: none"> <li>• SSI/SIA Registration</li> <li>• Approval of Building Plan</li> <li>• NOC from Pollution Control Board</li> <li>• Change of land Use</li> <li>• Power Connection</li> </ul>	(Copy of certificates required at the time of appraisal, if not available at the time of submission of the application. )
31	<b>Implementation Schedule</b>	As per Annexure XIX
32	<b>Proposed Collateral Security.</b>	As per Annexure XX

### **Declaration**

I/We hereby declare that all information furnished in the application, statements and other enclosed papers are, to the best of my/our knowledge and belief, true and correct. I/We have no borrowing arrangements except as indicated in the application, for the unit with any bank. That no legal action has been/is being taken against me/us/company or its promoters. I/We shall furnish all other information that may be required by you in connection with my/our application, that this and any other information available with you pertaining to the borrowing unit, present and future, may also be exchanged by you with any agency you may deem fit, and that you, your representatives, representatives of RBI, IDBI, SIDBI /Refinancing Institution/Banks or any other Agency as authorised by you, may at any time inspect/verify our assets, books of accounts etc., in our factory and business premises.

I/we further certify that as on date there are no overdues to Financial Institutions/Banks from the undersigned, the other promoters and the Company/Companies in which I/the other promoters have interest as a promoter/director/partner/proprietor. I/we further certify that there are no statutory over-dues pending against me/the other promoters/the Company or other Companies in which I am/the other promoters are Director/Directors.

Signature

Name and Designation

Name of the Company

Date:

Place:

NAME OF APPLICANT COMPANY( M/S \_\_\_\_\_ )

ANNEXURE-I

**BIO-DATA OF PROMOTERS**

NAME OF PROMOTER	
FATHER'S NAME	
PRESENT ADDRESS	
PERMANENT ADDRESS	
DATE OF BIRTH	
AGE	
INCOME TAX PERMANENT ACCOUNT NO. PAN	
QUALIFICATIONS	
EXPERIENCE (PAST/PRESENT)	

S. NO.	PERIOD	COMPANY/FIRM	DESIGNATION	ASSGNMENTS/ EXPERIENCE

*Details for all promoters to be furnished separately in the above format only.*

NAME OF APPLICANT COMPANY( M/S \_\_\_\_\_ )

ANNEXURE-II

DETAILS OF MOVABLE AND IMMOVABLE ASSETS OF PROMOTERS

S.NO.	Description	Market Value (Rs.in lacs)
<b>A)</b>	<b>IMMOVABLE ASSETS</b>	
1.	Type of immovable asset(land/ building) with its Plot No. Area, Nos. of stories /covered area (for bldg., location complete address etc. to be given for each property separately.	
2.		
3.		
	Total Immovable Assets(A) :	
<b>B)</b>	<b>MOVABLE ASSETS</b>	
1.	Cash/ Bank Balance	
2.	Loans &Advances	
3.	Shares/Investments	
4.	Jewelry	
5.	FDs	
6.	LIC/ULIP/Savings etc.	
	Total Movable Assets(B) :	
	Total Value of Assets (C) =(A+B) :	
	Less: Liabilities(D)	
	Total Net -Worth(C-D) :	

*Details for all promoters to be furnished separately in the above format only.*

NAME OF APPLICANT COMPANY( M/S \_\_\_\_\_ )

**ANNEXURE-III**

**LIST OF TENTATIVE/PROPOSED SHAREHOLDERS**

S. NO.	Name	Designation/ relation with main promoter	Proposed Capital (Rs.in lacs)			%Share of Total Capital
			Already raised (as on _____)	To be raised	Total	
1.						
2.						
3.						
4.						
5.						
		<b>TOTAL</b>				

NAME OF APPLICANT COMPANY( M/S \_\_\_\_\_ )

**ANNEXURE-IV**

**DETAILS OF COST OF PROJECT AND MEANS OF FINANCE**

*(Rs. in lacs)*

S. No.	Particulars	Existing as on	Proposed			Grand Total
			Already incurred	To be incurred	Total	
<b>A</b>	<b>COST OF PROJECT:</b>					
1.	Land & Site Development					
2.	Building					
3.	Plant & Machinery					
4.	Misc. fixed assets					
5.	Plant & PreOperative expenses					
6.	Contingencies					
7.	Margin money for working capital					
	<b>TOTAL</b>					
<b>B</b>	<b>MEAN OF FINANCE:</b>					
1.	Equity Share Capital					
2.	Unsecured Loans (Intt. Free)					
3.	Internal Accruals					
4.	Term Loans					
5.	Other (please specify)					
	<b>TOTAL</b>					
<b>C.</b>	<b>DEBT EQUITY RATIO</b>					
<b>D.</b>	<b>PROMOTERS CONTRIBUTION (%)</b>					

NAME OF APPLICANT COMPANY( M/S \_\_\_\_\_ )

**ANNEXURE-V**

**LAND & SITE DEVELOPMENT**

(Rs. in

lacs)

<b>A</b>	<b>LAND:</b>	
1.	Seller's Name & Address	
2.	Buyer's Name & Address	
3.	Area & Size	
4.	Location	
5.	Cost	
	Basic	
	Registration charges	
	<b>Total (A)</b>	
	Copy of allotment Letter/Sale Deed to be enclosed.	
<b>B</b>	<b>SITE DEVELOPMENT</b>	
1.	Levelling & earth filling (----- Sq.Mtrs x---- Mtr deep)	
2.	Internal Road (--- R.Mtrsx----Mtr wide)	
3.	Boundary Wall (--- R.Mtrs x----Mtr high)	
4.	Cost of Gates etc.	
5.	Others (please specify)	
	<b>Total(B):</b>	
	<b>TOTAL COST OF LAND &amp; SITE DEVELOPMENT ( A+B)</b>	

*(Copy of sale deed/allotment letter may be attached)*

NAME OF APPLICANT COMPANY( M/S \_\_\_\_\_ )

ANNEXURE-VI

DETAILS OF BUILDING

S. No.	Description	Type of Constn.	L x B x H Area (Sq. mtrs.)	Rate Rs/ per Sq. Mtrs.	Amount (Rs.in lacs)
1.	Main factory building				
2.	Storage area				
3.	Auxilliary building				
4.	Admn. Building				
5.	Internal drainage/ Water distribution Net work & cable trenches				
6.	Architects fees				
	<b>Total</b>				

*Description/Nomenclature of buildings can be changed as per the requirement of the applicant. The site/building plan may be enclosed.*

NAME OF APPLICANT COMPANY( M/S \_\_\_\_\_ )

ANNEXURE-VII

DETAILS OF PLANT & MACHINERY

(Rs.in lacs)

S. No.	Machinery Particulars	Machinery suppliers	Basic Price	Custom/ Excise	CST	Packing/ Forwarding	Total	Quotation Ref.	Power Reqt. (KW)	Delivery Schedule

*The quotation for the machinery to be enclosed. In case of second hand machinery, the details relating to year of manufacture life, cost of equivalent new machinery may also be furnished.*

NAME OF APPLICANT COMPANY( M/S \_\_\_\_\_ )

**ANNEXURE-VIII**

**MISCELLANEOUS FIXED ASSETS**

<b>S. No.</b>	<b>Description</b>	<b>Amount (Rs.in lacs)</b>
1.	Furniture & Fixtures	
2.	Office Equipments	
	- Fax	
	- Photocopier	
	- Computers (3)	
	- Air Conditioners (3 no.)	
	- Phones/EPABX	
3.	Vehicles	
4.	Fire Fighting Equipments	
	<b>Total</b>	

*Description/ Nomenclature of assets can be changed as per the requirement of the applicant.*

NAME OF APPLICANT COMPANY( M/S \_\_\_\_\_ )

**ANNEXURE-IX**

**PRELIMINARY & PRE-OPERATIVE EXPENSES**

<b>S.NO.</b>	<b>Description</b>	<b>Amount (Rs.in lacs)</b>
1.	Establishment (includes staff recruitment Exp.	
2.	Salaries & Wages, training etc.)	
3.	Rent, Rates & Taxes	
4.	Travelling Expenses	
5.	Interest During Construction	
6.	Technical Know-how Fees	
7.	Start up Expenses (Including Trial run)	
	Other Expenses	
	- Up front fees	
	- Processing Fees	
	- Power Connection & Security Charges	
	<b>Total:</b>	

*Description/nomenclature of assets can be changed as per the requirement of the applicant.*

NAME OF APPLICANT COMPANY( M/S \_\_\_\_\_ )

ANNEXURE-X

DETAILS OF WORKING CAPITAL REQUIREMENTS

S. No.	Particulars	Period	(Rs.in lacs)		
			1 <sup>st</sup> year	2 <sup>nd</sup> year	3 <sup>rd</sup> year
	Raw Materials				
	Consumables				
	Power & Fuel				
	Salary & Wages				
	Repair & Maintenance				
	Administrative Exp.				
	Stock in Process				
	Finished Goods				
	Sundry Debtors				
	<b>TOTAL WORKING CAPITAL (A)</b>				
	Maximum Permissible Bank Finance(B)				
	Margin Money For Working Capital(A-B)				

Interest on Working Capital @ -----% p.a.

*The detailed calculation of raw material requirements, power and fuel requirements, salary & wages may be separately worked out. The basis of holding period for working capital requirement may also be given.*

NAME OF APPLICANT COMPANY( M/S \_\_\_\_\_ )

ANNEXURE-XI

PROFITABILITY STATEMENT

(Rs.in lacs)

Particulars/ Years	I	II	III	IV	V	VI	VII
Installed Capacity							
No. of Working Days							
No. of Shifts							
Capacity Utilisation (%)							
Estimated Production							
<b>Cost of Production:</b>							
Raw Material							
Excise duty							
Consumables & Packing Material							
Power & Fuel							
Salaries & Wages							
Repairs & Maintenance							
Rates, Taxes & Insurance							
Administrative Expenses							
Selling Expenses							
<b>Total Cost Of Production (A)</b>							
Sales							
Other income (if any)							
<b>Total Receipt (B)</b>							
<b>Operating profit before intt. depreciation &amp; tax (A-B)</b>							

Less:							
- Interest on Term Loan							
- Interest on Working Capital							
Gross Profit							
Less:							
- Depreciation							
Preliminary Expenses Written Off							
Profit/Loss Before Taxation							
Provision for Taxation							
Profit/Loss after Tax							
Dividend - Rate % - Amount							
Retained Profit							
Add : Depreciation							
Preliminary Expenses written off							
Net Cash Profit							

*In case of existing units the projections for the existing operation and proposed scheme may be given separately. The basis of assumptions for profitability estimates may also be given.*



NAME OF APPLICANT COMPANY( M/S \_\_\_\_\_ )

ANNEXURE-XIII

PROJECTED CASHFLOW STATEMENT

(Rs.in lacs)

Particulars/ Years	I	II	III	IV	V	VI	VII
<b>SOURCES OF FUNDS</b>							
Profit before intt. & tax							
Prel. Expenses W/o							
Depreciation							
Increase in share Cap							
Increase in Unsecured Loans							
Increase in Term Loan							
Increase in Bank Borrowing							
<b>USES OF FUNDS</b>							
Capital Exp. (expansion)							
Routine Capital Exp.							
Decrease in Term Loan							
Increase in current assets							
Decrease in Bank borrowing							
Interest-Term Loan - Working Capital							
Income Tax							
Dividend							
<b>Total</b>							
Opening Cash balance							
Surplus/ Deficit							
Closing Balance							

NAME OF APPLICANT COMPANY( M/S \_\_\_\_\_ )

## ANNEXURE-XIV

## PROJECTED BALANCESHEET OF THE COMPANY

*(Rs.in lacs)*

	I	II	III	IV	V	VI	VII
<b>Liabilities</b>							
Equity Share Capital							
Reserves & Surplus							
Long Term Loans							
Unsecured Loans							
Bank Finance							
Other Current Liabilities							
<b>Total</b>							
<b>Assets</b>							
Gross Block							
Depreciation							
Net Block							
Current Assets							
Cash & Bank Balance							
<b>Total</b>							

NAME OF APPLICANT COMPANY( M/S \_\_\_\_\_ )

ANNEXURE-XV

**CALCULATION OF BREAK EVEN POINT**

*(Rs.in lacs)*

	I	II	III	IV	V	VI	VII
Sales							
Variable Cost							
Raw Material							
Consumable							
Power and Fuel							
Salary and Wages							
Repair and Maintenance							
Selling expenses							
Interest on working capital							
Contribution							
Fixed Cost							
Interest on Term loan							
Depreciation							
Taxes and Insurance							
Administrative expenses							
Salaries							
Repairs and Maintenance							
Break even point							

*(The nature of expenses being fixed or variable may be different in different industries)*

NAME OF APPLICANT COMPANY( M/S \_\_\_\_\_ )

ANNEXURE-XVI

**CALCULATION OF INTERNAL RATE OF RETURN (IRR)**

*(Rs.in lacs)*

<b>YEAR</b>	<b>CASH OUTFLOWS</b>	<b>CASH INFLOWS</b>	<b>NET CASH FLOWS</b>	<b>PRESENT VALUE</b>

**IRR**

NAME OF APPLICANT COMPANY( M/S \_\_\_\_\_ )

ANNEXURE-XVII

FINANCIAL POSITION AND THE PAST WORKING RESULTS OF THE  
COMPANY

Location :  
Working since :  
Line of activity :  
Directors. :

Financial Position and the past working Results (for the last three  
years)

*(Rs.in lacs)*

S. No.	Particulars	2003-04	2004-05	2005-06
1.	Capital			
2.	Reserves			
3.	Accumulated losses if any			
4.	Net worth			
5.	Term Loans			
6.	Deferred payment liabilities			
7.	Working capital borrowings			
8.	Gross Block			
9.	Depreciation			
10.	Net block			
11.	Current Assets			
12.	Current Liability (inc. W.C loan)			
13.	Sales			
14.	Operating profit (PBIDT)			
15.	Net profit			
16.	Cash Profit (NP + Dep.)			
17.	Debt Equity Ratio			
18.	Current Ratio			

*Balance sheets of last three years also to be enclosed.*

NAME OF APPLICANT COMPANY( M/S \_\_\_\_\_ )

ANNEXURE-XVIII

PAST WORKING RESULTS OF THE SISTER CONCERNS

Name :  
Location :  
Working since :  
Line of activity :  
Directors/Partners/Proprietor : :

Financial Position and the past working Results (for the last three years)

(Rs.in lacs)

S. No.	Particulars	2003-04	2004-05	2005-06
1.	Capital			
2.	Reserves			
3.	Accumulated losses if any			
4.	Net worth			
5.	Term Loans			
6.	Deferred payment liabilities			
7.	Working capital borrowings			
8.	Gross Block			
9.	Depreciation			
10.	Net block			
11.	Current Assets			
12.	Current Liability (inc. W.C loan)			
13.	Sales			
14.	Operating profit (PBIDT)			
15.	Net profit			
16.	Cash Profit (NP + Dep.)			
17.	Debt Equity Ratio			
18.	Current Ratio			

*N.B.: Details for each sister concern to be furnished in the above format separately. Balance sheets of last three years also be enclosed.*

NAME OF APPLICANT COMPANY( M/S \_\_\_\_\_ )

ANNEXURE-XIX

IMPLEMENTATION SCHEDULE

S.No.	Activity	Start	Finish
1.	Acquisition of Land		
2.	Site Development		
3.	Building Construction		
4.	Order for Machines		
5.	Installation of Machinery		
6.	Trial Run		
7.	Commercial Production		

NAME OF APPLICANT COMPANY( M/S \_\_\_\_\_ )

ANNEXURE-XX

DETAILS OF PRIMARY LAND/ COLLATERAL SECURITY

(Rs.in lacs)

S. No.	Details of Property	Seller (s)	Present Owner (s)	Date of Purchase	Purchase Price	Market Value as on _____
<b>A</b>	<b>Primary Security:</b>					
	Type, area, location with complete address etc. of the property to be given					
<b>B</b>	<b>Collateral Security:</b>					
	Type, area, location with complete address etc. of the property to be given existing encumbrances/ tenancy details to be provided					

*Documentary Proof (Sale deeds/Affidavit/Valuation Report) to be furnished at the time of detailed Appraisal.*